



## Small Grants and Bursaries FAQ

### What is the Small Grants and Bursaries (SGB) Program?

The SGB program is part of the overall services provided by ICAFSS, and is funded by the Department of Social Services (DSS). It is designed for intercountry adoptees and adoptive families to build connection and support through shared experiences and the development of community-based initiatives that promote resilience and healing. Bursaries are designed to assist adoptees through small contributions to costs associated with their intercountry adoption.

### What sorts of requests can be covered?

Activities, workshops and community events aimed at building peer connection and support, for example:

- Group facilitation costs – eg., education/peer support/therapeutic workshops
- Retreats, organised social activities or community events
- Development of resources relevant to Intercountry Adoption
- Small research projects

### Who can apply for a SGB?

Any group or organisation can apply for a small grant, as long as the proposed activity is for members of the intercountry adoptee community. We strongly encourage applications from intercountry adoptee and family related groups and organisations. The bursaries component of the program is for adoptees only. Grants are available Australia wide.

### What are some activities that have been funded so far?

- Ethiopian Adoptee Get Together
- Art Workshop for Families with Children from China
- Adoptee Rolling Out Skateboard Activity
- Take Over Night, Malthouse Theatre event for Adoptees
- Adoptee Collection of Stories – Life Story Work
- Korean Adoptee Event



### **How much can be applied for?**

The total amount available in the SGB Program per year is \$50,000. A maximum of \$5000 may be awarded for each individual grant application, and each bursary has a maximum of \$500. The \$50,000 funding will be split over 2 rounds per year and so the amount in the second round may be less, depending on how much is dispersed in the first round.

### **How do I apply?**

You will need to complete our application form, available on our website.

<https://icafss.org.au/service-information/>

### **How will the money be provided?**

If your group or organisation is incorporated and has an ABN, then you will need to send us an invoice for the total amount approved. If you are not incorporated, you can have another organisation act as an Auspice for you. This means that they are responsible for the financial side of your activity. If neither of these things is possible, Relationships Australia SA will work with you to develop a plan for payment of expenses. This could include reimbursing you for costs associated with the activity, or directly paying invoices from 'suppliers' of your activity.

### **How are the applications assessed?**

An assessment panel is formed for each round and consists of people from the intercountry adoption community, service providers and academics. Applications are assessed against the criteria set out in the application guidelines. If the panel have any questions about your application, they will be in contact with you prior to a final decision being made.

### **Can an organisation be an auspice for my grant if they have their own grant application?**

Yes they can be, as long as the applications are for different things.

### **Can we submit more than 1 grant application for an activity?**

Yes, as long as they are for different aspects of the particular activity.



### **What if we need an extension for my activity?**

If you need an extension to complete your activity, please contact ICAFSS in writing to request this, along with a new expected completion date. Email us at [icafss@rasa.org.au](mailto:icafss@rasa.org.au)

### **What do we do with unspent funds?**

Any unspent funds will need to be returned to Relationships Australia at the time of making the final activity report.

### **What do we do if our activity needs to change?**

Grants are approved for the activity described in your application. If anything in your activity needs to be changed, please contact us to discuss via email to [icafss@rasa.org.au](mailto:icafss@rasa.org.au).

Depending on what the change is, you may need to resubmit your application in the next grant round if the change is significant.

### **What are the reporting requirements for the SGB?**

For an activity, you will need to complete a Financial Report and a Program Report, both of which we have a template for you to use. For a bursaries grant, you will only need to complete a financial report.

***Thank you for your interest in the ICAFSS Small Grants and Bursaries Program.***

The SGB program is funded by the Australian Government Department for Social Services (DSS), through the Intercountry Adoptee and Family Support Services (ICAFSS) at Relationships Australia.